ACORD™

ELECTRONIC DATA PROCESSING SECTION

DATE (MM/DD/YY)

PRODUCER	APPLICANT (First Named Insured)			
		EFFECTIVE DATE	EXPIRATION DATE	BILLING PLAN / PAYMENT PLAN
				☐ AGENCY ☐ DIRECT
	FOR COMPANY USE ONLY			

PREMISES INFORMATION

LOCATION NUMBER: BUILDING NUMBER:

SUBJECT OF INSURANCE	LIMIT OF INSURANCE	VALUATION TYPE	COIN %	DEDUCTIBLE	FORMS AND CONDITIONS TO APPLY
EQUIPMENT (HARDWARE) - OWNED	$	☐ ACV ☐ OTHER ☐ RC		$	
EQUIPMENT (HARDWARE) - LEASED (attach contract)	$	☐ ACV ☐ RC		$	
EQUIPMENT (HARDWARE) IN TRANSIT	$	☐ ACV ☐ RC		$	
MEDIA/DATA (SOFTWARE)	$	☐ REPRODUCTION		$	
MEDIA/DATA (SOFTWARE) IN TRANSIT	$	☐ REPRODUCTION		$	
EXTRA EXPENSE	$	PERIOD OF RESTOR.		$	
BUSINESS INTERRUPTION	$	PER DAY LMT / # DAYS		DOLLAR $ / WAITING PERIOD HRS:	
MECHANICAL BREAKDOWN ☐ YES ☐ NO					
PROTECTION AND CONTROL SYSTEM	$			$	
OTHER	$			$	

FLOOD COVERAGE ☐ YES ☐ NO ZONE ☐

LOCATION OF EQUIPMENT ☐ ABOVE GROUND ☐ BELOW GROUND ☐ GROUND LEVEL

EARTHQUAKE COVERAGE ☐ YES ☐ NO ZONE ☐

BUILDING CONSTRUCTION TYPE	PROT CLASS	# OF STORIES	YEAR BUILT

SCHEDULE OF EQUIPMENT

LOC. #	BLDG #	ITEM #	MANUFACTURER	MODEL	SERIAL #	LEASED OR OWNED	CURRENT FULL 100% VALUE	AMOUNT OF INSUR. (COINSURANCE %)
☐								
						TOTALS		

REMARKS

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GENERAL INFORMATION

PLEASE EXPLAIN ALL "YES" RESPONSES	YES	NO
1. IN THE EVENT OF A MAJOR OR TOTAL LOSS COULD YOU RETURN TO OPERATION WITHIN ONE WEEK?		
2. DO YOU HAVE AN ARRANGEMENT FOR THE USE OF OTHER EQUIPMENT? (Attach copy of agreement)		
3. IS YOUR EQUIPMENT MANUFACTURER IN A POSITION TO REPLACE YOUR EQUIPMENT PROMPTLY?		
4. IS YOUR EQUIPMENT UNDER MANUFACTURER'S WARRANTY?		
5. DO YOU HAVE A SERVICE MAINTENANCE CONTRACT WITH A MANUFACTURER OR OTHER SERVICE CONTRACTOR?		
6. IS THE EQUIPMENT SHIPPED BY COMMON CARRIER?		
7. IS THE EQUIPMENT SHIPPED BY COMPANY VEHICLE?		
8. IS THE MEDIA/DATA SHIPPED BY COMMON CARRIER?		
9. IS THE MEDIA/DATA SHIPPED BY COMPANY VEHICLE?		
10. DOES THE PREMISES HAVE A BURGLAR ALARM?		

11. DOES THE APPLICANT HAVE ANY OF THE FOLLOWING DEVICES TO PROTECT THE HARDWARE FROM POWER LINE PROBLEMS?

	YES	NO
UNINTERRUPTIBLE POWER SOURCE		
LINE CONDITIONER		
POWER SUPPRESSOR VOLTAGE REGULATOR		
DEDICATED LINE		

COMPUTER ROOM INFORMATION

PLEASE EXPLAIN ALL "YES" RESPONSES	YES	NO
1. IS THE DATA PROCESSING EQUIPMENT LOCATED IN A SPECIFICALLY DESIGNATED ROOM?		
2. IS ACCESS TO THE ROOM RESTRICTED?		
3. IS THE EQUIPMENT CONTROLLED BY A MASTER SHUTDOWN SWITCH?		
4. IS THERE A SEPARATE AIRCONDITIONING SYSTEM DESIGNED TO SPECIFICALLY PROTECT THE EDP EQUIPMENT?		
5. THE COMPUTER ROOM IS PROTECTED BY THE FOLLOWING SYSTEMS:		

☐ NONE ☐ HALON
☐ WET SPRINKLER ☐ CO_2
☐ DRY SPRINKLER SYSTEM ☐ OTHER

	YES	NO
6. DOES THE COMPUTER ROOM HAVE A RAISED PEDESTAL FLOOR?		

FLOOR CONSTRUCTION TYPE
☐ COMBUSTIBLE ☐ NON-COMBUSTIBLE

BELOW FLOOR PROTECTION
☐ SMOKE DETECTORS ☐ OTHER
☐ HALON SYSTEM/CO_2 SYSTEM ☐ NONE

7. ALARM TYPE	TEMPER.	HUMIDITY	SMOKE	FIRE
LOCAL				
CENTRAL				

MEDIA AND DATA (SOFTWARE) INFORMATION

PLEASE EXPLAIN ALL "YES" RESPONSES	YES	NO
1. ARE ANTI-VIRAL SAFEGUARDS IN EFFECT?		
2. ARE DUPLICATES OF SOFTWARE MAINTAINED?		

3. HOW OFTEN IS DATA BACKED UP?

☐ DAILY ☐ MONTHLY ☐ YEARLY
☐ WEEKLY ☐ QUARTERLY ☐ OTHER

SOFTWARE DUPLICATES & DATA BACKUP STORAGE

DUPLICATE SOFTWARE	DATA BACKUPS	ON PREMISES LOCATION INFORMATION
☐ ON PREMISES	☐ ON PREMISES	☐ SAFE ☐ COMPUTER ROOM
☐ OFF PREMISES	☐ OFF PREMISES	☐ VAULT ☐ OTHER

NAME AND ADDRESS OF OFF PREMISES STORAGE LOCATION

ADDITIONAL INTEREST

INTEREST	NAME AND ADDRESS	INTEREST IN ITEM
☐ ADDITIONAL INSURED		LOCATION #:
☐ LOSS PAYEE		BUILDING #:
☐ MORTGAGEE		ITEM #:
☐ LIENHOLDER		OTHER:
☐ OTHER		
☐ CERTIFICATE REQUIRED	REFERENCE #:	

INTEREST	NAME AND ADDRESS	INTEREST IN ITEM
☐ ADDITIONAL INSURED		LOCATION #:
☐ LOSS PAYEE		BUILDING #:
☐ MORTGAGEE		ITEM #:
☐ LIENHOLDER		OTHER:
☐ OTHER		
☐ CERTIFICATE REQUIRED	REFERENCE #:	

REMARKS